

EXPULSION PROCEDURES

The Board of Education takes seriously the obligation to educate every student in this district. Extended suspension is viewed as a very serious step in the discipline and intervention process, and expulsion is generally to be recommended as the last step in that extensive process, except where expulsion is required by state law.

The various steps in the expulsion process are outlined below.

Incident Investigation

1. The principal or designee will use and follow the steps in the Due Process Checklist. The principal or designee should complete each portion of the checklist as he or she conducts each part of the process.
2. The principal or designee will interview the student. There should be at least two school personnel present during the interviews.
3. The principal or designee will obtain witness statements from students or school personnel who may have witnessed the situation or may be able to provide information.
4. The principal or designee will obtain information from teachers regarding any meetings they have had or attempted to have with the student and/or parents. It is possible that this information may help substantiate information presented at a future expulsion hearing.
5. The principal or designee will conduct a search of the student's possessions if applicable. The principal shall take possession of all relevant evidence to the extent the student's conduct may be a violation of State or Federal Criminal Law. Such evidence shall be turned over to law enforcement authorities.
6. The principal or designee will contact law enforcement authorities if there are reasonable grounds to believe the student has violated the Florida Criminal Code or a county ordinance. He/she will attempt to contact the student's parents or legal guardian prior to the student's interview by the law enforcement official. Following the interview, a request should be made for a copy of the police report.

If drugs are seized by the law enforcement official, the principal or designee should request that the drugs be tested.

7. The principal or designee will determine if a certain period of suspension or a recommendation for expulsion is mandatory under District Policy and state law.

8. Expulsion recommendations.

Date of Offense (First Offense)	Length of Expulsion
August - December	Remainder of current year + summer school
January - June	Remainder of current year + summer school + 1 st semester of next school year
June - July (Summer School)	Remainder of summer school + 1 st semester of next school year

Second offense or severe offense would warrant maximum length of expulsion
(remainder of current year + summer school +one additional year)